

DEPUTY SHERIFF - LIEUTENANT

GENERAL STATEMENT OF DUTIES

Performs supervisory and specialized law enforcement work for the County Sheriff's Office.

DISTINGUISHING FEATURES OF THE CLASS

An employee in this class is responsible for performing specialized law enforcement work and for supervising the activities of a shift, unit, or platoon in the Sheriff's Office. Work involves the planning and implementation of activities of the division and the assignment and supervision of personnel. Considerable tact and firmness are required in frequent public contact. Independent judgment and initiative are required in making decisions concerning division operations without direct supervision. Employee is subject to the usual hazards of law enforcement work. Work is performed under the supervision of the Deputy Sheriff Captain and is evaluated by a review of records and reports, through discussions and periodic conferences, and the overall effectiveness of the unit.

ILLUSTRATIVE EXAMPLES OF WORK

- Directs and observes the work of shift, unit, or platoon personnel to insure that law enforcement standards are met; sets work schedules; and evaluates performance of law enforcement personnel and reports evaluations to the Captain.
- Trains and instructs law enforcement officers in the performance of their duties.
- Manages more complex problems, assignments, or inquires during duty hours.
- Performs specialized law enforcement work in the area assigned.
- Performs regular patrol duties as required.
- Prepares and maintains necessary records and reports.
- Performs related work as required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of modern law enforcement practices and procedures.
- Considerable knowledge of federal, state, and local laws pertaining to law enforcement work.
- Considerable knowledge of all civil and criminal papers served by the Sheriff's Office.
- Considerable knowledge of the geographic layout of the County.
- Skill in the use of firearms and other law enforcement equipment.
- Ability to exercise sound judgment in emergency situations.
- Ability to supervise and train law enforcement personnel.
- Ability to deal tactfully and firmly with the public.
- Ability to prepare accurate records and reports.

MINIMUM EDUCATION AND EXPERIENCE

Graduation from high school and one (1) year experience in law enforcement work in a supervisory position; or an equivalent combination of experience and training.

SPECIAL REQUIREMENT

Refer to the N.C. Criminal Training and Standards Council Act and the N.C. Criminal Justice Training Standards Commission for employment, education, and training standards for law enforcement officers.

Special Note – This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.